

**Village of Port Dickinson  
Monthly Board Meeting  
April 12, 2016  
Port Dickinson Village Hall**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Robert Aagre Michael Cashman James DeGennaro Charles Harding</b>
	<b>Attorney</b>	<b>Jeff Jacobs</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Cheryl Miller</b>

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

**PUBLIC HEARING:**

1. Tentative 2016-2017 Budget

The Mayor reported that there will be no tax increase and some homeowners may see a slight decrease.

Motion by Trustee Cashman, seconded by Trustee Harding, to close the Public Hearing

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

**APPROVAL OF MINUTES:**

Motion by Trustee Harding, seconded by Trustee Aagre, for approval of the minutes of the March 8, 2016 meeting

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

**PUBLIC COMMENT:**

**TREASURER'S REPORT:**

Written report to be filed with the Village Clerk. A preliminary look at Fund balances shows that the Funds have a greater balance than last year.

**AUDIT AND PAYMENT OF CLAIMS: Abstract #11 (2015-2016)**

Motion by Trustee Harding, seconded by Trustee DeGennaro, to pay claims No. 1-29 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$12,877.87

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 30-32 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$6,708.20

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 1, 12, 23, 33-34 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$51,384.47

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

**COMMUNICATIONS:**

**COMMITTEE REPORTS:**

**Administration/Community Association:** Written report on file with the Village Clerk

**Parks/Public Works:**

1. Discussions continue with concrete vendors and paving companies, regarding crosswalks, storm drain systems, and street paving projects in the Village. We are planning to pave Kirkwood Avenue this year with hot asphalt, and do large patch work on pot-holed areas of Rochelle, Newton, and State Street. (We are looking at paving all of Newton and State Street next year.) Beacon is under review, and could be totally repaved this year, depending on asphalt price estimates and what the surface looks like after a new storm drain system is installed in the Kirkwood to Chenango Street portion.
2. St. Francis Church is providing volunteers on Saturday, April 23rd from 10am to noon, to help in the Park with Spring Cleanup. We thank them for their assistance. The Rain Date is Sunday, April 24th.
3. The Park baseball and softball schedule is filling in, with 5 or 6 different teams seeking field reservations. There is no charge for "home teams" or for the American Legion team, but teams from outside the Village or Town pay \$25 per game.
4. Nimmonsburg Rotary has again offered to purchase shade trees for the Village, to be planted by the members of the club, at no charge for the trees or for the planting. Contact Village Hall and leave your phone number and they will be in contact. The trees are 5 to 7 feet tall, depending on variety.
5. Volunteers are needed for many activities in the Village---raking leaves, picking up branches, painting sign posts, pulling weeds in flower gardens, helping paint the canal boat sign at the Park entrance, etc. Your help is needed---an hour here, an hour there--can make a big difference. Call Village Hall and leave your name and number. Thank you.

**Planning Board:****Public Safety:**

The Port Dickinson Fire Department responded to 11 calls for assistance 8 medical Emergency calls and 3 fire calls, 8 calls in the Village, and 2 calls in the Town of Dickinson and 1 call in the City of Binghamton.

The Fire Department offered 4 hours of training in March for a total of 32 man hours.

The Port Dickinson Police Department received 141 Complaints, they assisted other agencies 7 times, they issued 14 parking tickets and 28 traffic tickets made 1 arrest a 20 year old male for criminal possession of stolen property.

**Water/Sewer :** The software and handheld remote reader have been purchased and should be in use for the June water reading period.

**Zoning:****RESOLUTIONS:**

1. Motion by Trustee Harding, seconded by Trustee Aagre, for a resolution approving the Mayor's appointment of Robert Warholic as an Alternate member of the Planning Board effective 4/12/16.  
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
 NAY NONE
2. Motion by Trustee Harding, seconded by Trustee Aagre, for a resolution authorizing the Public Works Trustee to spend funds from the Village's NYSDOT CHIPS Emergency Winter Road Repair Fund for repairing winter road damage on Village streets, up to the full balance in the account (\$3,900).

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
 NAY NONE

3. Motion by Trustee Harding, seconded by Trustee Cashman, for a Resolution authorizing the Village to enter into agreements with vetted contractors for CHIPS (or CHIPS related) projects for storm water drain improvements on Beacon and Kirkwood streets , ADA-mandated curb and crosswalk improvements on various streets, and hot asphalt and micro street paving, as quoted at County Bid pricing, or lower.  
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
 NAY NONE

4. Motion by Trustee Harding, seconded by Trustee Cashman, for a RESOLUTION ADOPTING ANNUAL BUDGET FOR 2016-2017: This Board having, on the 12<sup>th</sup> day of April, 2016 commencing at 6:00 o'clock P.M., duly held a public hearing on the tentative budget approved by this Board and filed with the Village Clerk for the fiscal year commencing June 1, 2016 and having heard all persons desiring to be heard in the matter and the matter of the budget for this Village for such fiscal year having been fully discussed and considered, it is  
 NOW, THEREFORE, BE IT RESOLVED that said Tentative Budget approved and filed as aforesaid be and hereby is hereby approved and established as the budget for the Village for the fiscal year beginning June 1, 2016 and that such budget as so adopted be included in detail in the minutes of the proceedings of this Board of Trustees.  
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
 NAY NONE

5. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a Resolution directing the Planning Board to review a proposed rezoning application for 17 Phelps St & requesting the Village Attorney to send the application to Broome County Planning for a 239 review.  
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING  
 NAY NONE

6. Motion by Trustee Aagre, seconded by Trustee DeGennaro for a Resolution as follows:  
 WHEREAS, Section 41-bb of the Village Code prohibits the smoking of any substance using any device and/or method, including but not limited to cigarettes, cigars, and pipes, within any area of any Village park that the Village Board designates as a Smoking and Tobacco Free Zone and marks with appropriate signage; and  
 WHEREAS, Section 41-cc of the Village Code prohibits the Consuming and/or ingesting any smokeless tobacco product including , but not limited to, chewing tobacco, dipping tobacco, snuff and snus, within any area of any Village park that the Village Board designates as a Smoking and Tobacco Free Zone and marks with appropriate signage; and  
 WHEREAS, the Village Board of the Village of Port Dickinson hereby determines that for the health, welfare and safety of Village residents, the entire area, or for clarity, the entirety, of every Village Park shall be designated as a Smoking and Tobacco Free Zone; and  
 NOW THEREFORE BE IT RESOLVED, that pursuant to Section 41-bb and 41-cc of the Village Code the entire area of every Village Park is hereby designated as a Smoking and Tobacco Free Zone; and  
 BE IT FURTHER RESOLVED, that the Village Department of Public Work and Village Police Department are hereby directed and authorized to place the appropriate Smoking and Tobacco Free Zone signage at the entrance to each Village Park and throughout each park as appropriate, and  
 BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.  
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO  
 NAY TRUSTEE HARDING

**NEW BUSINESS:**

- Mayor Burke is looking into a potential contract with Verizon for installation of a cell phone booster on Village Hall
- The Village has a new scrap metal procedure with Greenblott Metal. The company will provide a receipt each time metal is dropped off and will send payment monthly.
- Mayor Burke reported that he attend the Broome County Executive’s quarterly meeting. The tax cap will

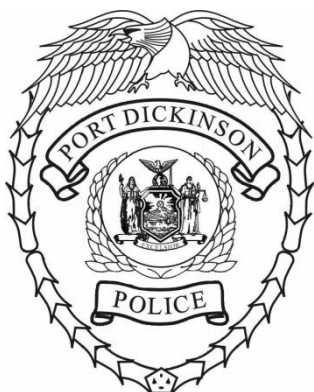
rise from 20-30%. Broome County Planning will be taking the lead on grants from the Municipal Restructuring Fund. They will be looking for large projects starting with DPW and Engineering.

**ADJOURNMENT:** Motion by Trustee Harding, seconded by Trustee Aagre for a motion to adjourn at 6:30PM.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING

NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk



# The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street  
Port Dickinson, New York 13901  
Telephone: (607) 722-1255  
Fax: (607) 722-0072

**Douglas E. Pipher, Chief of Police**

## **Police Department Monthly Report**

Report Month:	<b>March</b>	Police Commissioner:	<b>Trustee M. Cashman</b>
Report Year:	<b>2016</b>	Chief:	<b>Douglas Pipher</b>
Report Date:	<b>04/11/16</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

### **Total Complaints Received: 141 (114)**

Med-13  
MVA-1  
Suspicious-5  
Domestic-3  
DV-3  
Multi V&T-4  
Check welfare-2  
Annoying youth-2  
Disturbance-6  
Person annoying-2  
Warrant-2  
Criminal mischief-1  
Trespass-1  
OP served-1  
PDFD-1  
Hazard condition-1

**Miscellaneous-86** \*Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties, assist public and Etc.

### **Assist Other Agencies-7 (8)**

#### **BCSO**

Run away-5  
12-85-1

#### **Binghamton PD**

Assistance-1

## **Vehicle and Traffic Enforcement**

TSLE&D Issued-28

**Charges:**

Misdemeanor/Felony-4

Total violations- 24

Cell phone use(1225.c2)-1

Texting(1225.d)-0

**Parking tickets issued-14(52)**

**Charges-(1)1**

20 year old male charged with criminal possession of stolen property 5<sup>th</sup>, a misdemeanor.

**Patrol vehicle #491**

A. Starting Mileage-34694

B. Ending Mileage-36557

Total Mileage-1863

B. Fuel: \*\*\*See Fuel Report Read Out From Company

**Patrol Vehicle #492**

A. Starting Mileage -70686

Ending Mileage- 70746

Total Mileage-60

B. Fuel: \*\*\*See Fuel Report Read Out From Company

ALARMS		RESPONSE		TIMES	
Fire	3	Avg Members Response (F)	2	MED AVE.	1
EMS	8	Avg Alarm to Response	0:05	0700 - 1500	6
Standby		Avg Alarm to Arrival	:7	1500 - 2300	1
Total	11	Total Time In Service (hh:mm)	4:59	2300 - 0700	4
MUTUAL AID		LOCATION		DOLLAR LOSS / VALUE	
Given	10	Village of Port Dickinson	8	Fire Loss	
Received	1	Town of Dickinson	2		
Engine 99		Town of Fenton			
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton	1		

**REPORT OF THE CHIEF**

March 16



	Other			
<b>CASUALTIES</b>				
	Fire Service Injured			
	Fire Service Death			
	Civilian Injured			
	Civilian Death			

CODE	D DESCR PTION	D DESCR PTION
111	Building Fire	322 MVA with Injuries
112	Structure / No Building	400 Hazardous Condition
113	Cooking Fire	411 Flammable Liquid Spill
114	Chimney	412 Natural / LP Gas Leak
116	Burner / Boiler / Furnace	424 CO Detector Activation
118	Trash / Inside Building	463 MVA no Injuries
121	Mobile Home Residence	500 Service Call
130	Vehicle (All)	531 Smoke / Odor Removal
141	Forrest / Woods / Wild land	561 Open Burning
142	Brush / Grass	571 Cover Assign / Standby
150	Trash / Outside Fires	600 Good Intent Call
163	Outside Gas / Vapor Exp	611 Cancelled en Route
170	Garden / Orchard / Crops	710 False Malicious
200	Over Pressure Rupture	730 False Malfunction
240	Explosion / No Fire	740 False Unintentional
243	Fireworks Exposure / No Fire	800 Severe Weather
300	Rescues / EMS	900 Special Incident
		<b>TOTAL</b>
		<b>27</b>

**Comments:**

--

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

# REPORT OF THE CHIEF

February 2015



<b>Feb</b>	<b>4</b>		
Feb		<b>8</b>	
YTD 2015		<b>8.5</b>	
Actual Hours offered of Training			<b>4</b>
Actual Hours in Training - YTD 2015			<b>80</b>

<b>Wk</b>	<b>Lesson</b>				

5	2/2/15	Topic :Hydrant Detail	2	8	16



		Instructor: barlow			
6	2/9/15	Topic: Monthly Meeting		12	
		Instructor: Shenk			
7	2/16/15	Topic : no report			
		Instructor :			
8					
	2/24/15	Topic: Station Maint.	2	8	16
		Instructor: Barlow			

**Comments:**

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman